



## **East Greenwich Affordable Housing Commission**

**Friday, January 15, 2021**

**1:00 PM**

**Virtual Meeting Via ZOOM Video- and Tele- Conferencing**

**DATE OF POSTING: January 13, 2021**

### **EAST GREENWICH AFFORDABLE HOUSING COMMISSION AGENDA**

When: January 15, 2021 01:00 PM Eastern Time (US and Canada)

Topic: Affordable Housing Commission Remote Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81693993826>

Or Dial in by Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099

or +1 312 626 6799

or +1 301 715 8592

or +1 253 215 8782

or 888 475 4499 (Toll Free)

or 877 853 5257 (Toll Free)

**Webinar ID: 816 9399 3826**

International are numbers available: <https://zoom.us/j/81693993826>

### **Affordable Housing Commission Meeting**

- 1. Call to Order**
- 2. Discussion of methods of getting affordable housing messages to the East Greenwich community.**
- 3. Minutes – Approval of minutes from October 16, 2020**

**Adjourn**

**Public Access Instructions for “Virtual” East Greenwich Board Meetings**

The Town of East Greenwich is conducting a virtual Affordable Housing Commission Meeting on Friday January 15, 2021 at 1 pm. The information below is provided to assist applicants, abutters, residents and other interested parties with the technical information necessary to participate.

The Town has chosen to use a video conferencing product called [Zoom](#) for hosting local public meetings during the current health emergency. Zoom is available as an app - you can download it on your smart phone or personal computer for free. (Deluxe "for-a-fee" versions also exist and many of you may already be using those in your own personal or business dealings.) You will also have the low-tech option of simply phone dialing-in for audio-only. We strongly encourage you to access the meeting visually – for obvious transparency reasons, so you can see Board members and applicants – but also because the presentations will be on-screen (plan sets and related reports) to round out your understanding of what is being considered.

To be clear, you do not have to have a Zoom account to attend a Zoom meeting. You may wish to create an account, but that is not required to participate in the Town's "virtual" public meetings. We hope you will join us via Smartphone, tablet, laptop, or computer as this option enables you to view the Board and presenters in a gallery view and to see all application materials presented on your screen. If accessing the meeting this way, you will be prompted to download the software. You can get to the meeting at its start time by either clicking the hyperlink in the posted agenda (available via the Town's or Secretary of State's Website) OR -

**Go to [Zoom.us](#) and Simply Click on "Join a Meeting".**

When you go to the Zoom website, you will be prompted to either JOIN or DOWNLOAD the Zoom tool. Note the DOWNLOAD will require a second step to install the application. This is a personal choice.

**Enter this Webinar/Meeting ID: 816 9399 3826**

To join you will be asked for your name and email. Your name is all that is required.

You will be asked if you want to join the meeting audio via computer audio, or via telephone. Use of computer audio is recommended, if enabled on your device, however you can also use your telephone for audio. When you enter the meeting room, your phone will be muted. You will be able to see members and participate when called on for public comment. If you would like to speak when the Chair opens the floor for public comment, use the 'raise your hand' icon in the Zoom platform, located toward the bottom of the screen. You will be recognized to speak and can share your comments via audio when recognized. You will be prompted on your screen to unmute yourself and you will be required to state your name for the record.

**If Accessing the Meeting By Telephone:**

If you do not wish to or if you do not have a device capable of accessing the internet-based Zoom meeting, you may use your telephone – land line or cellular - for audio-only access to the proceedings.

**Dial this number to join: +1 929 205 6099.** Alternative phone numbers can be used if necessary (if the line rings busy, for example):

+1 312 626 6799 (Chicago); or +1 346 248 7799 (Houston);  
or +1 669 900 6833 (CA); or +1 888 475 4499 (Toll Free).

**Enter this Webinar/Meeting ID: 816 9399 3826**  
**Then press # and then # again (there are no “Participant ID’s”).**

When you join the meeting, your phone will be muted.

At the appropriate time, the meeting will be open for questions and comments. During the public comment portion of the meeting, anyone who wishes to be heard will be allowed to speak. Only one commenter at a time will be allowed to speak to ensure the comment is clearly heard and recorded. To be recognized, you will need to “raise your hand”. Dial **\*9** to ‘raise your hand’ and be recognized to speak. Dial **\*6** to unmute your telephone; and when done speaking, dial **\*6** again to mute yourself. All speakers will be required to state their name for the record.