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**PROBATE  
FILING & FEE INFORMATION**

**PETITION FOR PROBATE OF WILL - (No Waiver filed-must be advertised 3 X)**

- WILL (original)
- DEATH CERTIFICATE
- ATTORNEY OF RECORD FORM (if not indicated on decree page)

FILING FEE: If estimated personal estate value is indicated on petition:  
1% of value + \$4 surcharge  
maximum filing fee= \$1,500 + \$4 surcharge = \$1,504  
OR: If unknown:  
minimum filing fee: \$ 30 + \$4 surcharge = \$ 34

PLUS: Advertising Pendency fee: \$25  
AND Advertising Qualification fee: \$25

EXAMPLES:	Min. fee:	\$ 34	Max. fee:	\$1,504
	Adv/Pend:	25	Adv/Pend:	25
	Adv/Qual:	<u>25</u>	Adv/Qual:	<u>25</u>
Total due at time of filing:		\$ 84	Due:	\$1,554

**PETITION FOR PROBATE OF WILL - (On Waiver; No Advertising needed)**

- WILL (original)
- DEATH CERTIFICATE
- ATTORNEY OF RECORD FORM (if not indicated on decree page)
- WAIVER(S) signed by all heirs-at-law

FILING FEE: same as above minus Advertising Pendency fee (\$25)

EXAMPLE:	Min fee:	\$ 34
	Adv/Qual:	<u>25</u>
Total due at time of filing:		\$ 59

**PETITION TO FILE WILL W/ NO ASSETS**

- WILL (original)
- DEATH CERTIFICATE
- ATTORNEY OF RECORD FORM

FILING FEE: \$34      ATTORNEY NOT REQUIRED TO ATTEND HEARING

**ADMINISTRATION PETITION - (NO WILL EXISTS)**

- DEATH CERTIFICATE
- ATTORNEY OF RECORD FORM (if not indicated on decree)
- MUST BE ADVERTISED 3 X

FILING FEES THE SAME AS PET/PROBATE WILL

**PETITION FOR VOLUNTARY INFORMAL EXECUTOR (a/k/a "Small Estate")**

Value of personal property owned solely by decedent must be < \$15,000  
Petitioner / Attorney not required to attend hearing

- WILL (original)
- DEATH CERTIFICATE
- ATTORNEY OF RECORD (if necessary)
- PETITION MUST INCLUDE LIST OF PERSONAL PROPERTY IN DETAIL

FILING FEE:           \$ 34  
                              5 (fee: certified copy of approved petition)  
Total due at filing: \$ 39

**PETITION FOR VOLUNTARY INFORMAL ADMINISTRATION (No Will exists)**

Value of personal property owned solely by decedent must be < \$15,000  
Petitioner or Attorney do not need to attend hearing

- DEATH CERTIFICATE
- ATTORNEY OF RECORD (if necessary)
- PETITION MUST INCLUDE LIST OF PERSONAL PROPERTY IN DETAIL

FILING FEE SAME AS ABOVE: \$39

**PETITION FOR SALE OR MORTGAGE OF REAL ESTATE**

- PETITION MUST BE ACCOMPANIED BY (2) CURRENT STATEMENTS OF MARKET VALUE FROM LOCAL REAL ESTATE AGENT/APPRaiser
- MUST BE ADVERTISED 3 X UNLESS WAIVER (ALL HEIRS) FILED

FILING FEE (Advertising):   \$25

## ACCOUNTS

- CERTIFICATION OF ACCOUNTING NEEDED, OR CHECKS & STATEMENTS ARE REQUIRED TO BE FILED FOR REVIEW
- MUST BE ADVERTISED 3 X

FILING FEE (Advertising): \$25

## AFFIDAVIT OF COMPLETE ADMINISTRATION

- RELEASES OF ALL HEIRS & BENEFICIARIES
- RECEIPTED FUNERAL BILL
- STATEMENT OF "NO TAX DUE" OR RECEIPTED INHERITANCE TAX BILL FROM STATE OF RI/DIV OF TAX

FILING FEE: \$34      ATTORNEY NOT REQUIRED TO ATTEND HEARING

## PETITION FOR CHANGE OF NAME -Adult (Minor see Probate Clerk)

- COMPLETED PETITION NEATLY PRINTED OR PREFERABLY TYPED
- BIRTH CERTIFICATE (take a copy; give original back to petitioner)
- MUST BE ADVERTISED 3 X

FILING FEE: \$59      PETITIONER TO ATTEND HEARING

## GUARDIANSHIP PETITIONS

- DECISION MAKING ASSESSMENT TOOL (D.M.A.T) -Adults
- PETITION MUST INCLUDE NAMES & ADDRESSES OF ALL HEIRS
- ATTORNEY OF RECORD FORM
- MUST BE ADVERTISED 3 X
- APPOINTMENT OF G.A.L. BY COURT USUALLY NECESSARY

### FILING FEES SIMILAR TO PET/PROBATE WILL:

1% of value of personal estate of ward + \$4 surcharge to a max. of \$1,500  
If unknown: min. filing fee      \$ 34  
                  + Adv/Pend. Fee            25  
                  + Adv/Quals.Fee            25  
                  Total due at filing:      \$ 84

INVENTORY

The only filing fee would be the difference between 1% of value of Inventory and the initial filing fee paid when estate was opened.

- ACCEPT INVENTORY FOR FILING; PROBATE CLERK TO CALCULATE FEES DUE AND NOTIFY ATTORNEY OR PETITIONER AT LATER DATE

MISCELLANEOUS PETITIONS          FILING FEES USUALLY \$34

CLAIMS WITHIN TIME                  NO FILING FEE

CLAIMS OUT OF TIME -(To be Adv. 3 x)      FILING FEE      \$59.00

COPIES:

CERTIFIED COPY - CERTIFICATE OF APPOINTMENT (Form PC-3.3)      \$5

COPY OF WILL      \$5 .....      CERTIFIED COPY OF WILL      \$8

CERTIFIED COPY OF NAME CHANGE PETITION W/ DECREE      \$5

CERT'FD COPY OF DOC. (other than above)      \$1.50 per pg + \$3 certification fee

EXEMPLIFIED COPIES      \$1.50 per page + \$9.00 certification/exemplification fee