

Personnel Board Agenda
East Greenwich Town Hall
125 Main Street
Town Council Conference Room 1st Floor
Monday, August 5, 2019
8:00 PM

1. Approval of DRAFT minutes from May 7, 2018.
2. Discussion and vote on Acting Town Manager's recommendation to consolidate the Executive Assistant to the Town Manager with the Town Clerk (memo dated March 28, 2019).
3. Discussion and vote on draft job description for consolidated position of Town Clerk/Executive Assistant to the Town Manager.
4. Discussion and vote to approve the proposed standard pay schedule for appointive offices and positions to reflect current positions and salary ranges.

Posted August 1, 2019 in accordance with RIGL 42-46-6 at EG Town Hall, EG Library, EG Town Website and Secretary of State Website. Individuals requesting services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604 via RI Relay #711 (800-745-5555 TTY) or in writing, at least seventy-two (72) hours in advance of the hearing date.